

TOWN OF GENEVA COUNCIL MEETING
January 30, 2026 at 08:00 A.M.

Those present were asked to please rise for the Pledge of Allegiance.

The meeting was called to order by President Lynn Burry. Roll call showed Council members Andrew Briggs, Arlen Mitchel, Agnes Schoch, Stan Ringger, Clerk-Treasurer. Town Attorney was not present.

This meeting was livestreamed on the Town of Geneva's YouTube channel.

PRESENT: General Public: Mark Schoch, Matt Bullock, Duane Booth, Alix Foster

This special Geneva Town Council meeting was held to nominate and name a Workforce Manager and accept the financial package being offered.

On a motion by Agnes Schoch, seconded by Andrew Briggs, Council approved the financial package for the Workforce Manager. Councilman Stan Ringger voted "present."

On a motion by Andrew Briggs, seconded by Arlen Mitchel, Council approved the nomination and hiring of Matthew Bullock as the new Workforce Manager. Councilman Stan Ringger voted "present."

Lynn Burry stated he would contact the Town Attorney to have the 2026 Salary Ordinance amended.

On a motion by Andrew Briggs, seconded by Agnes Schoch, meeting was adjourned.

Next Meeting: February 10, 2026 at 06:30PM

Lynn Burry
Lynn Burry, President

Andrew Briggs
Andrew Briggs, Vice President

Arlen Mitchel
Arlen Mitchel, Council Member

Stan Ringger, Council Member

Agnes Schoch
Agnes Schoch, Council Member

Christina Booth
Christina Booth, Clerk Treasurer

January 30, 2026 Minutes

Pay and Compensation Package For The Position Of Geneva's Workforce Manager

A base compensation of **\$80,000.00** dollars per year (\$1538.46 per week gross) for a minimum 40-hour work week. This is considered an exempt salary, at-will position. Opportunities exist for additional compensation.

These opportunities would include but not be limited to:

1. A \$700.00 per year stipend for obtaining certification in waste-water plant operation and a \$700.00 per year stipend per year for each of two water plant operator certifications. These would be paid in December after certification for as long as you would maintain those certifications.
2. A \$6000.00 per year stipend for the Town's IT services. This could be paid either monthly, semi-annually or annually.
3. Additional certifications that are job related could be negotiated based on their value to the town.
4. You would consider your first day of employment to commence in accordance with accepted professional standards.

In addition to your salary, you would also enjoy the following lucrative benefits that would start on day one or as may be specified on day one of employment.

INSURANCE – Employee pays \$1.00 each year total (employee only insurance)

1. Anthem Blue Cross/Blue Shield (Family coverage is available)
2. Delta Dental
3. Delta Vision
4. One American United – includes:
 - \$25,000 life insurance policy for employee
 - Short Term Disability – 14-day elimination period, then pays 60% of weekly earnings up to \$250
 - \$25,000 Accidental Death/Dismemberment
 - Long Term Disability
5. Globe Life – optional insurance *employee pays 100% of premiums* – includes:
 - Life, accident, cancer, critical illness coverages

HEALTH REIMBURSMENT ACCOUNT

iSolved – employee can submit for reimbursement of up to \$1500 after the first \$1000 of the deductible has been paid.

RETIREMENT

Public Employee Retirement Fund (PERF) – the Town of Geneva contributes 11.2% and the employee contributes 3%.

CLOTHING ALLOWANCE

The Workforce Manager shall be granted a clothing allowance of \$150.00 per quarter, up to a total of \$600.00 per calendar year.

PAID TIME OFF

1. 14 paid holidays per year
2. Personal Time – 24 hours per year (no carryover)
3. Sick Time – earn 4 hours per month (6 days/year), 240 hours maximum
4. Vacation Time –
 - Greater than fifteen (15) years of employment 20 days or 160 hours
 - Greater than seven (7) years of employment 15 days or 120 hours
 - The first year of employment you will receive 10 days or 80 hours

LONGEVITY

Employees averaging over 1,000 work hours per year shall receive an additional \$50.00 longevity compensation for each continuous year of service rendered to the Town, said longevity compensation commencing upon completion of the employee's seventh (7th) year of employment with the Town. Said longevity compensation shall be paid the third (3rd) week of December of each year

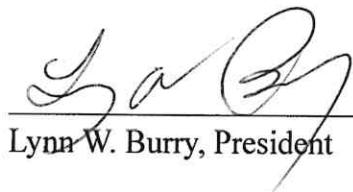
CELL PHONE STIPEND

The Town shall pay each full-time employee a quarterly cell phone stipend of \$60.00. This stipend shall be paid in March, June, September, and December.

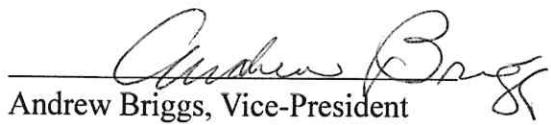
TAKE-HOME VEHICLE

Unfortunately, we do not have a town vehicle for your use at this time. Therefore, you would need to use your private vehicle. For that we will pay you the standard federal rate of \$0.725 cents per mile or we will give you 20 gallons of gas per week from the Town's supply.

Voted on and approved in a public meeting by the Geneva Town Council on this day of January 30, 2026.



Lynn W. Burry, President



Andrew Briggs, Vice-President

Arlen Mitchel, Councilman



Agnes Schoch

Agnes Schoch, Councilwoman

Stan Ringger, Councilman

I do hereby agree to these terms on (date) 1/30/21



Matthew D. Bullock

Attest: Christina Booth
Christina Booth, Geneva Town Clerk

