

TOWN OF GENEVA COUNCIL MEETING
December 30, 2025 at 6:30 P.M.

Those present were asked to please rise for the Pledge of Allegiance.

The meeting was called to order by President Lynn Burry. Roll call showed Council members Andrew Briggs, Arlen Mitchel, Agnes Schoch, Stan Ringger, and Clerk-Treasurer. Town Attorney not present.

This meeting was not livestreamed on the Town of Geneva's YouTube channel due to technical issues.

PRESENT: General Public: Alix Foster, Mark Schoch, Tony Lothridge, Duane Booth, Dennis Friday, Trent Shaffer

On a motion by Andrew Briggs, seconded by Agnes Schoch, and passed unanimously, Council approved adding "4 hours for water/wastewater readings for Saturday and Sunday" to the 12/9/25 minutes as well as the entire meeting minutes for 12/9/25 and the Executive Session meeting minutes for 12/9-25.

New Business – Resolution 2025-2: Resolution to Manually and Electronically Transfer Balance in Excess for 2025 Budget and Appropriation Encumbrances for 2026 Budget Year was reviewed and discussed. **On a motion** by Arlen Mitchel, seconded by Andrew Briggs, and passed unanimously, Council approved Resolution 2025-2. A copy of the resolution will be attached to the meeting minutes.

Clerk Treasurer – Clerk Treasurer reported that Local Roads and Streets and MVH Restricted each have a shortfall \$873.18 each. DLGF and SBOA were both contacted by the Clerk Treasurer on the best way to handle this issue. It is too late to do an additional appropriation in 2025 per the DLGF. SBOA instructed Clerk Treasurer to document the issue in the event of an audit.

Council Members – Lynn Burry is scheduling an Executive Session on 1/5/26 to further discuss the open Workforce Manager Position and make a decision on a candidate.

Meeting adjourned.

RESOLUTION 2025-02

RESOLUTION TO MANUALLY AND AUTOMATICALLY TRANSFER BALANCE IN EXCESS FOR 2025 BUDGET AND APPROPRIATION ENCUMBERANCES FOR 2026 BUDGET YEAR

The GENERAL FUND for 2025 has fallen short in appropriated funds for the following:

1101002431.000	GENERAL BUILDING REPAIRS	\$-16,022.88
1101002451.013	GENERAL COMPUTER/SOFTWARE	\$-136.06
	TOTAL	\$-16,158.94

Be it now resolved to manually transfer \$16,158.94 to cover this shortage from the following fund:

1101002111.400	GENERAL MARSHAL & DEPUTIES	\$16,158.94
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The GENEVA CREDIT for 2025 has fallen short in appropriated funds for the following:

2216002111.320	GENEVA CREDIT – ACCA	\$-300.00
2216002431.000	GENEVA EDIT STORMWATER	\$-20.00
2216002590.000	GENEVA CREDIT ADAMS COUNTY	\$-31.06
	TOTAL	\$-351.06

Be it now resolved to manually transfer \$351.06 to cover the shortage from the following fund:

2216002395.000	GENEVA CREDIT – NIRCC	\$351.06
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Be it now resolved to manually transfer \$7500.00 from GENERAL/CLERK-TREASURER/OTHER (1101002520.000) to the UNSAFE BUILDING FUND (2234002451.015)

Auto-generated transfers for Budget 2025 allowed by the Indiana Department of Local Government Finance are listed on the attachment.

The Town of Geneva has established proof of need to encumber monies from the 2025 Budget for the 2026 Budget as follows:

2216002431.015	CREDIT/HANNI BLDG (GVFD Bathroom Remodel)	\$25,000.00
3311002111.000	REDEV – TIF ONLY (Cardinal Park Landscaping)	\$15,000.00
3311002111.000	REDEV – TIF ONLY (Cardinal Park Pavilion/Entrance)	\$39,000.00
3311002111.000	REDEV – TIF ONLY (Cardinal Park Seal BB Court)	\$2600.00
3311002111.000	REDEV – TIF ONLY (Cardinal Park Protective Netting)	\$6200.00
1101002345.000	GEN POLICE EQUIP (Laptops/Docking stations)	\$7000.00

Auto Appropriation Transfers List

Date : 12/29/2025 08:36:21

Auto Generated Appropriation Transfers on 12/29/2025 for 12/31/2025

APPR_MISC_TRAN_LIST.FRX

APPR ACCT	DATE	TITLE	DESCRIPTION	TYPE	AMOUNT
**Account Group # 11010021					
1101002111.100	12/31/2025	GEN TOWN COUNCIL	AUTO. TRANS. To #1101002111.200	Transfer	-0.03
1101002111.200	12/31/2025	GEN CLERK TREASURER	AUTO. TRANS. From #1101002111.100	Transfer	0.03
1101002111.400	12/31/2025	GEN MARSHAL & DEPUTIES	AUTO. TRANS. To #1101002111.200	Transfer	-673.54
1101002111.200	12/31/2025	GEN CLERK TREASURER	AUTO. TRANS. From #1101002111.400	Transfer	673.54
1101002111.400	12/31/2025	GEN MARSHAL & DEPUTIES	AUTO. TRANS. To #1101002111.210	Transfer	-271.26
1101002111.210	12/31/2025	GEN/DEPUTY CLERK	AUTO. TRANS. From #1101002111.400	Transfer	271.26
1101002111.400	12/31/2025	GEN MARSHAL & DEPUTIES	AUTO. TRANS. To #1101002111.240	Transfer	-66.47
1101002111.240	12/31/2025	GENER/CLERK-TREASURER/O	AUTO. TRANS. From #1101002111.400	Transfer	66.47
1101002111.510	12/31/2025	GEN COMP FIREMAN	AUTO. TRANS. To #1101002111.240	Transfer	-2.72
1101002111.240	12/31/2025	GENER/CLERK-TREASURER/O	AUTO. TRANS. From #1101002111.510	Transfer	2.72
1101002120.000	12/31/2025	GEN/EMPLOYER'S SHARE	AUTO. TRANS. To #1101002111.240	Transfer	-121.33
1101002111.240	12/31/2025	GENER/CLERK-TREASURER/O	AUTO. TRANS. From #1101002120.000	Transfer	121.33
1101002133.000	12/31/2025	GENEMPLOYER'S PERF	AUTO. TRANS. To #1101002111.240	Transfer	-166.14
1101002111.240	12/31/2025	GENER/CLERK-TREASURER/O	AUTO. TRANS. From #1101002133.000	Transfer	166.14
1101002135.000	12/31/2025	GEN HEALTH INSURANCE	AUTO. TRANS. To #1101002111.240	Transfer	-93.34
1101002111.240	12/31/2025	GENER/CLERK-TREASURER/O	AUTO. TRANS. From #1101002135.000	Transfer	93.34
1101002135.000	12/31/2025	GEN HEALTH INSURANCE	AUTO. TRANS. To #1101002111.700	Transfer	-228.00
1101002111.700	12/31/2025	GEN TOWN ATTORNEY	AUTO. TRANS. From #1101002135.000	Transfer	228.00
1101002135.000	12/31/2025	GEN HEALTH INSURANCE	AUTO. TRANS. To #1101002134.000	Transfer	-70.08
1101002134.000	12/31/2025	GEN UNEMPLOYMENT	AUTO. TRANS. From #1101002135.000	Transfer	70.08
1101002135.000	12/31/2025	GEN HEALTH INSURANCE	AUTO. TRANS. To #1101002138.000	Transfer	-0.07
1101002138.000	12/31/2025	GEN FD CAR AND CLOTHING	AUTO. TRANS. From #1101002135.000	Transfer	0.07
SubTotal Account Group # 11010021					
**Account Group # 11010022					
1101002210.000	12/31/2025	GEN OFFICE SUPPLIES	AUTO. TRANS. To #1101002211.000	Transfer	-64.74
1101002211.000	12/31/2025	GEN OTHER SUPPLIES	AUTO. TRANS. From #1101002210.000	Transfer	64.74
1101002221.000	12/31/2025	GEN HEATING FUEL	AUTO. TRANS. To #1101002211.000	Transfer	-138.53
1101002211.000	12/31/2025	GEN OTHER SUPPLIES	AUTO. TRANS. From #1101002221.000	Transfer	138.53
1101002221.000	12/31/2025	GEN HEATING FUEL	AUTO. TRANS. To #1101002211.015	Transfer	-1404.66
1101002211.015	12/31/2025	GEN PROMOTIONAL	AUTO. TRANS. From #1101002221.000	Transfer	1404.66
1101002222.000	12/31/2025	GENER GARAGE AND MOTOR	AUTO. TRANS. To #1101002211.015	Transfer	-3540.86
1101002211.015	12/31/2025	GEN PROMOTIONAL	AUTO. TRANS. From #1101002222.000	Transfer	3540.86
1101002222.000	12/31/2025	GENER GARAGE AND MOTOR	AUTO. TRANS. To #1101002231.000	Transfer	-315.34
1101002231.000	12/31/2025	GEN JANITORIAL	AUTO. TRANS. From #1101002222.000	Transfer	315.34

Auto Appropriation Transfers List

Date : 12/29/2025 08:36:21

APPR_MISC_TRAN_LIST.FRX

APPR ACCT	DATE	TITLE	DESCRIPTION	TYPE	AMOUNT
2201002353.000	12/31/2025	MOTOR/HEAT	AUTO. TRANS. To #2201002375.000	Transfer	-4.24
2201002375.000	12/31/2025	MOTOR/LAUNDRY/UNIFORMS	AUTO. TRANS. From #2201002353.000	Transfer	4.24
2201002361.000	12/31/2025	MOTOR/REPAIRS EQUIPMENT	AUTO. TRANS. To #2201002375.000	Transfer	-25.64
2201002375.000	12/31/2025	MOTOR/LAUNDRY/UNIFORMS	AUTO. TRANS. From #2201002361.000	Transfer	25.64
2201002363.000	12/31/2025	MOTOR/STREET & ALLEY	AUTO. TRANS. To #2201002375.000	Transfer	-148.67
2201002375.000	12/31/2025	MOTOR/LAUNDRY/UNIFORMS	AUTO. TRANS. From #2201002363.000	Transfer	148.67
SubTotal Account Group # 22010023					0.00
**Account Group # 22160023					
2216002361.000	12/31/2025	GENEVA -	AUTO. TRANS. To #2216002325.000	Transfer	-1685.77
2216002325.000	12/31/2025	GENEVA CREDIT DUES - TO	AUTO. TRANS. From #2216002361.000	Transfer	1685.77
2216002395.000	12/31/2025	GENEVA CREDIT - NIRCC	AUTO. TRANS. To #2216002325.000	Transfer	-67.43
2216002325.000	12/31/2025	GENEVA CREDIT DUES - TO	AUTO. TRANS. From #2216002395.000	Transfer	67.43
SubTotal Account Group # 22160023					0.00
*** GRAND TOTAL ***					